



RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

Flat No: 202, Second Floor, NRI Block (C), Sri Mahedra Enclave, Tadepalli,

Guntur Dist - 522 501

Tele No: 08645274475

E-mail Id: procurement@rgukt.in

Ref. No: RGUKT-AP/E-Proc/AC Machines /T01/2018

Date: 13.06.2018

BID DOCUMENT
Open Competitive Bid (OCB)
E-Procurement

For

**Supply, Installation, Testing and Commissioning of Split AC
Machines (inverter type)**

At

Head Office, RGUKT-AP

**Rajiv Gandhi University of Knowledge Technologies-
Andhra Pradesh**

Proprietary & Confidential



Rajiv Gandhi University of Knowledge Technologies - AP

Tadepalli (V), Mangalagiri (M), Guntur (Dist.),

A.P – 522501.

News Paper Advertisement



RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

Andhra Pradesh.

Flat No. 202, Second Floor, NRI Block (C), Sri Mahendra Enclave,
Tadepalli, Guntur District- 522 501

Ref No: RGUKT- AP/E-Proc/AC Machines/T01/2018, dated: 13/06/2018

E-Procurement Short Tender Notice

Online tenders are hereby invited for the procurement of AC Machines (Inverter type) from the reputed Original Equipment Manufacturer (OEMs), Authorized representative or General Suppliers for Head Office, RGUKT – AP.

Interested bidders can download and submit the bids online from 13.06.2018 to 19.06.2018 up to 5:00PM through <https://tender.apecurement.gov.in> (AP Portal). For further details please visit our website: www.rgukt.in or <https://tender.apecurement.gov.in> (Andhra Pradesh Portal)

Date: 13.06.2018

**Sd/-
Registrar (i/c)**

SECTION-I

Tender Schedule:-

Bid calling date	13.06.2018
Bid Documents Downloading Start date	13.06.2018 at 10:00 AM
Bid Document Downloading End Date	19.06.2018 till 04.00 PM
Last date for uploading of online documents	19 .06.2018 at 05:00 PM.
Last date for submission of the Hardcopies	20.06.2018 at 3:00 PM
Pre-qualification & Technical Bid opening date/time	21.06.2018 at 10:00 AM.
Price Bid opening date/time	21.06.2018 at 12:00 PM
Contact person	Registrar (i/c), RGUKT – AP

Note: The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s. VUPADHI (<https://tender.apecurement.gov.in>) at their e-mail address: contact@vupadhi.com, Phone: +91 40-39999700, 39999701

CLARIFICATIONS:

1. Queries if any can be made through e-mail on procurement@rgukt.in or correspondence may be addressed to “RGUKT – AP, Flat Number 202, 2nd Floor, NRI Block (C), Sri Mahendra Enclave, Opp. SBI, Highway Towers Back Side, Tadepalli, Guntur District, Andhra Pradesh – 522501”.
2. Please Note that the Institute remains closed during Saturdays & Sundays.
3. The addendum/corrigendum if any shall be published on RGUKT website i.e. www.rgukt.in as well as on e-procurement platform <https://tender.apecurement.gov.in>.
4. The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued if any.

NOTE:

After uploading the documents, the copies of the uploaded technical bid documents have to be submitted. Physical submission of price bids will not be entertained.

For any clarification and further details on the above tender please contact Telephone No: 08645274475.

Sd/-

Registrar (i/c)

SECTION-I

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

S. No	Item	Description
1	Name of the work	Tender call for supply installation testing and commissioning of Split AC Machines (inverter type) at Head Office, RGUKT-AP.
2	Variation in quantities	± 5 %
	Payment terms	
3	Transaction Fee	<p>1. All the participating bidders who submit the bids have to pay an amount @ 0.03% of their final bid value online with a cap of Rs. 10,000/- for quoted value of purchase up to Rs.50 crores and Rs.25000/- if the purchase value is above Rs.50 crores & service tax applicable @ 15.00% as levied by Govt. of India on transaction fee through online in favor of MD, APTS. The amount payable to APTS is non refundable. Corpus Fund: Successful bidder has to pay an amount of 0.04% on quoted value through demand draft in favor of Managing Director, APTS, Hyderabad towards corpus fund at the time of concluding agreement.</p>
4	Transaction Fee Payable to	<p>1. Important Notice to Contractors, Suppliers and Department users (i) In the endeavor to bring total automation of processes in e-Procurement, the Govt. has issued orders vide G.O.Ms.No. 13 dated. 05.07.2006 permitting integration of electronic Payment Gateway of ICICI/HDFC/Axis Banks with e-Procurement platform, which provides a facility to participating suppliers/ contractors to pay the transaction fee online using their credit cards.</p>
5	Procedure for Bid Submission	<p>Bids shall be submitted online on http://tender.apecurement.gov.in platform</p> <ol style="list-style-type: none"> 1. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website http://tender.apecurement.gov.in 2. Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital certificates. 3. The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place. 4. The bidders should scan and upload the respective documents in Pre-Qualification and Technical bid documentation. The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity. 5. The hard copies of all the uploaded Technical documents should be attested by a Gazetted

		<p>Officer or properly notarized.</p> <p>6. The rates should be quoted online only.</p> <p>7. The financial bids of the Service Providers, who qualify the technical bid, shall only be opened.</p>
6	Other conditions	<ol style="list-style-type: none"> 1. The Documents that are uploaded online on e-market place will only be considered for Bid Evaluation. 2. After uploading the documents, the copies of the uploaded technical bid documents have to be submitted by the bidder to the “The Registrar (i/c), RGUKT-AP, Fat No.202, 2nd Floor, NRI Block (C), Sri Mahendra Enclave, Tadepalli, Guntur Dist - 522 501”, by 03:00PM on 20-06-2018. 3. RGUKT-AP will not hold any risk and responsibility regarding non-visibility of the scanned and uploaded documents. 4. The RGUKT-AP shall not hold any risk on account of postal delay. 5. Failure to furnish any of the uploaded documents, certificates will be entitled in rejection of the bid. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false/fabricated /bogus, the bidder will be disqualified, blacklisted and action will be initiated as deemed fit and the Bid Security will be forfeited
7	Termination of contract	<ol style="list-style-type: none"> 1. In the event of any breach and / or failure on the part of the Vendor to comply with the said terms & conditions of the contract, the contract will be terminated forthwith. In addition if the contract is cancelled, the security deposit will be en-cashed and forfeited.
8	Placing work order	<ol style="list-style-type: none"> 1. The University will place work order on identified successful bidder 2. University reserves the right to reject only or all the tenders or accept them in part or reject the lowest tender without assigning any reason thereof. University authorities reserve the right to relax or tighten the conditions/norms given in the tender documents.

SECTION-I

GENERAL INFORMATION TO THE BIDDERS

1. **Name of Work:** Supply installation testing and commissioning of Split AC Machines (inverter type) at Head Office, RGUKT-AP.
2. **Payment Terms:** After successful installation and commissioning, duly certified by the concerned Head of the Department, vendor should submit the Bill along with Warranty Certificate duly sealed and signed.
3. **Delivery of the Store Item:** Store item should be delivered within 07 days from the date of issue of the purchase order.
4. **OEM should be ISO 9001:2000 Certified Company.**
5. **Price:** Price should be quoted only in Indian Rupees. The Price quoted should be all inclusive including the installation and admissible taxes. University will not provide any C or D Form. However, subject to availability, way bill / transit permit may be issued.
6. **Conditional Offer:** will not be accepted. No advance is payable against supply of stores.
7. **Period of Validity:** Bids shall remain valid for acceptance, at least for a period of 90 days from the date of opening of the price bid.
8. Technical bid must contain a copy of the commercial bid without the prices.
9. The University does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Evaluation Committee of the University.
10. Vendor should clearly mention in their bid, if any specification is not met by the quoted product.
11. Bidders should submit the proforma for technical Bid duly signed with Office seal along with detailed credentials of the Company, Current Income Tax & GST Clearance certificates and other documents supporting the Technical Bid.
12. **All tenders are to** be submitted at the Head Office, RGUKT – AP in the name of “ To Registrar, Flat Number 202, 2nd Floor, NRI Block (C), Sri Mahindra Enclave, Opp. SBI, Highway Towers Back Side, Tadepalli, Guntur District, Andhra Pradesh – 522501” before the due date and time and acknowledgement to be obtained. In case due date happens to be a holiday, the tender will be accepted on the next working day.

13. IMPORTANT

- (I) The Vice Chancellor, RGUKT – AP, may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid.
- (II) The University at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof, at any time before placing the Purchase Order. University at its discretion also reserves the right to verify information submitted and inspect the manufacturer facilities, if required to confirm their capabilities.

In case of any dispute, the decision of the Vice Chancellor, RGUKT – AP shall be final and binding on the bidders.

ANNEXURE- I
Technical Specifications

Item No.	Description	Unit	Quantity
1.	<p>Supplying, carrying out installation, testing and commissioning of Inverter Air Conditioners with Stabilizer and other components (Outdoor Stand, Copper Lane, 4 core cable etc)</p> <p>1.5 ton Inverter Air-conditioner fitted with hermetically sealed rotary compressors operating on refrigerant R-22/R-410A, suitable for operation on 230V, capable of cooling, dehumidifying, air circulation up to (In/Out - 494/1270 CFM), filtering and featuring auto restart and wireless electronic remote control. Electrostatic and deodorizing filter (air filters: 90% efficiency, filtering down to 10 micron size, Washable HDPE air filters).</p> <p>Energy Star Rating: 3 Star, Nominal cooling capacity: 4500 Kcal/hr (or) 1.5 Ton. Noise level not more than 45db at 1.5m distance. Fin type condenser and fin type evaporator should be made of copper, ball bearing bush needed for compressor motor. Warranty: 1 year on site and compressor 5 years.</p> <p>(Preferred Brand: Blue star/Voltas/Daikin/Hitachi/Carrier)</p>	1.5 Ton (Split AC with built in Inverter)	09 Nos.
2.	<p>Supplying, carrying out installation, testing and commissioning of Inverter Air Conditioners with Stabilizer and other components (Outdoor Stand, Copper Lane, 4 core cable etc)</p> <p>1.0 ton capacity Inverter Air conditioner fitted with hermetically sealed rotary compressors operating on refrigerant R-22/R-410A, suitable for operation on 230V, capable of cooling, dehumidifying, air circulation up to (In/Out - 390/845 CFM), filtering and featuring auto restart and wireless electronic remote control.</p> <p>Electrostatic and deodorizing filter (air filters: 90% efficiency, filtering down to 10 micron size, Washable HDPE air filters).</p> <p>Energy Star Rating: 3 Star, Nominal cooling capacity: 3000 Kcal/hr (or) 1.0 Ton. Noise level not more than 45db at 1.5m distance.</p> <p>Condenser and evaporator should be made of copper, ball bearing bush needed for compressor motor.</p> <p>Warranty: 1 year on site and compressor 5 years.</p> <p>(Preferred Brand: Blue star/Voltas/Daikin/Hitachi/Carrier)</p>	1.0 Ton - (Split AC with built in Inverter)	08 Nos

Annexure-II

Technical Check List

S.NO	Particulars	Enclosed (Yes/No)	Page No
1.	Name of the Agency		
2.	Date of the establishment of the agency		
3.	Bidder letter Form (Annexure-III)		
4.	Bidder Information sheet (Annexure-IV)		
5.	Valid Registration certification of the Agency/Firm		
6.	Valid GST Registration certificate		
7.	Valid PAN card		
8.	GST registration certificate		
9.	Whether the firm is registered under Company Act. Partnership or proprietorship		
10.	Split AC Make & Model No must be clearly stated by the bidder in the technical bid.		
11.	Work Experience in dealing with various departments including Government departments - attach copies of supply orders placed on the agency		
12.	Acceptance of all the instructions, terms and conditions mentioned in this bid documents and conforming no deviation. As a token, tenderer should sign and affix his firm's stamp at each page of the bid document and all its annexure.		

NOTE: All pages of the bid documents must be serially numbered and signed.

Place & Date: Bidder's Signature with Seal

Annexure-III

Bidder Letter Form

From:

(Registered name and address of the bidder)

To

The Registrar (i/c),

RGUKT-AP,

Guntur (Dist.), A.P – 522501

Sir,

Having examined the bidding documents and amendments there on, for supply, installation, testing and commissioning of Split AC machines along with all external fittings at Head office, RGUKT-AP, in response to your tender call dated 13.06.2018.

1. I/We hereby offer to supply, installation, testing and commissioning of Split AC machines along with all external fittings as listed in the schedule to this tender hereto as you may specify in the acceptance of Tender at the price given in the said Schedule and agree to hold this offer open for a period of 90 days from the date of opening of the tender.
2. I/we shall be bound by a communication of acceptance / rejection by RGUKT-AP.
3. I/We have understood the scope of work, Instruction to bidders and terms and conditions of contract in the form as enclosed with the invitation to the tender and have thoroughly examined the specifications quoted in the Schedule hereto and am/are fully aware of the nature of the service required and my/our offer is to supply, installation, testing and commissioning of Split AC machines along with all external fittings strictly in accordance with the specifications and requirements.
4. Certified that ours is:
 - a) A sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of the sole proprietor (OR)
 - b) A partnership firm, and the person signing this bid document is a partner of the firm and has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement /by virtue of general power of attorney (OR)
 - c) A company and the person signing the document is the constituted attorney/ authorized signatory. (NOTE: Strike out whatever is not applicable. All corrections/deletions should invariably be attested by the person authorized to sign the bid document).
5. I/We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof shall constitute a binding contract between us.
6. If bid is accepted, I/we undertake to;
 - a) Provide services/execute the work according to the time schedule specified in the bid document,
 - b) Obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and
 - c) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

7. We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.
8. We understand and agreed that supply, installation, testing and commissioning of Split AC machines along with all external fittings at Head office, RGUKT-AP even if he will be lowest Bidder for more than one service.

Yours faithfully,

(Signature)

Dated this day of _____

Address:

Telephone: _____

FAX _____

E-mail _____

Annexure-IV
Bidder Information Sheet

1.	Name of the organization:	
2.	Year of establishment:	
3.	Registered Office Address	
4.	Nature of the firm (Proprietorship/ Partnership/ Private Limited or Cooperative body etc)	
5.	Registration No of Firm	
6.	GST Registration No.	
7.	PAN No.	
8.	Name & Designation of Authorized person:	
9.	Phone No.	
10.	Fax No.	
11.	Email-ID	
12.	Bank Details of the Agency:	
	Bank Name	
	Bank Address	
	Bank Account Number	
	IFSC Code	

Place & Date: Bidder's Signature with Seal

Annexure-V

FINANCIAL BID - I

For supply, installation, testing and commissioning of Split AC machines along with all external fittings At Head Office, RGUKT-AP.

NAME OF VENDOR _____

S.No	Item Description	Qty	Rate Per Unit of AC (Rs)	Brand Name & No. of ACs	Total Cost (Rs)	Taxes if any (Rs)	Total Cost for ACs (Including Taxes)
1	AC Machine (Split), Capacity 1.5 Ton,	09 No					
2	AC Machine (Split), Capacity 1.0 Ton,	08 No					

Date:

Address:

Signature:

Name:

Designation:

(Company Seal) On behalf of: