

Ref: RGUKT/Proc/Batteries/T07/2013, dated.06.08.2013.

## **BID DOCUMENT**

### **Open Competitive Bid**

**For**

**Supply & Installation of UPS Batteries  
at the three campuses of  
Rajiv Gandhi University of Knowledge  
Technologies**

**Proprietary & Confidential**



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE  
TECHNOLOGIES**

**Ground Floor, Vindhya C4 Building,  
IIIT-H Campus, Gachibowli**

**HYDERABAD- 500 032**

**Phone: 040-23001830**

**Proprietary & Confidential**

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**NEWS PAPER ADVERTISEMENT**

**Tender Notice**

**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES**



**Ground Floor, Vindhya C4 building, IIIT- H Campus,  
Gachibowli, HYDERABAD- 500 032**

Sealed Tenders are hereby invited from reputed **manufacturer/ authorized representative of a manufacture/whole sale dealer** for supply of 400 UPS Batteries to the three RGUKT campuses located at Basar in Adilabad dist, Nuzvid in Krishna dist and R.K. Valley in YSR dist.

**The last date for submission of Tender is 17.08.2013 before 04:00PM, along with EMD as specified in the bid document.**

Interested parties may collect the Tender documents from RGUKT office during the working hours from 06.08.2013 to 17.08.2013 upto 01:00PM against payment of Rs.1000/- (non refundable), through DD from any Nationalized Bank payable to REGISTRAR, RGUKT, Hyderabad. For further details visit our website [www.rgukt.in](http://www.rgukt.in).

**Date: 06.08.2013**

**Sd/-  
Registrar**

## Section A

### Tender Call notice

### Procurement of UPS Batteries

#### Time schedule of various tender related events

Bid calling date	06.08.2013
Bid Document fee	Rs. 1,000/- (by way of DD from any nationalized Bank).
Pre Bid Meeting	12.08.2013 at 04.00PM
Last date for bid purchase	17.08.2013 upto 01:00 P.M.
Bid closing date/time	17.08.2013 at 4:00 P.M.
Pre-qualification & Technical Bid opening date/time	17.08.2013 at 4:30 P.M.
Price Bid opening date/time	19.08.2013 at 4:00 P.M.
Contact person	Registrar, RGUKT
Reference No	RGUKT/ Proc/Batteries/T07/2013

#### **A. The solution, service or material required:**

**A.1.** Supply and commissioning of UPS Batteries to the three campuses of Rajiv Gandhi University of Knowledge Technologies (RGUKT), AP.

<b>Schedule-I</b>	<b>Qty</b>
UPS Batteries	400 Nos.

#### **A.2. Scope of incidental services:**

1. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods.
2. Onsite comprehensive warranty of Three years.

#### **A.5. Delivery and Installation period**

a) Bidder shall deliver, install and commission the goods/services **within 7 days** from the date of issue of Letter of Intent/Purchase Order. The delivery locations are RGUKT campuses located at Basar (Adilabad District), Nuzvid (Krishna District) and R.K, Valley (YSR Kadapa District), A.P.

#### **A.6. Warranty**

- Onsite comprehensive warranty of 3 years.
- During warranty period the bidders should conduct preventive maintenance once in every quarter besides attending the regular calls.

## Section B

### B.1 Pre-Qualification criteria:

1. The bidder should be a manufacturer/authorized representative of a manufacture/whole sale dealer and should be in business of manufacture and or supply and maintenance of the offered items for a minimum period of two years in AP as on bid calling date.
3. The bidder should have minimum annual turnover for the items/product mentioned (irrespective of brand/model anywhere in India) and for the brand offered, during 2011-12 & 2012-13 as follows:

Schedule	Item name	Financial year	Total sales (No's)	Brand offered sales (No's)
Schedule-I	UPS Batteries	2011-12	200	100
		2012-13	200	100

4. The bidder should furnish the information on major past supplies under the relevant product /services and satisfactory performance for the **financial years** of 2011-12 and 2012-13.

**Note:** Relevant documents in support of above should be furnished.

5. The bidder or the Bidder's group company or the manufacturer should not have been blacklisted by any State Government / Central Government / PSU for any reason in the last three financial years as on bid calling date. A letter of undertaking on the letter heads of the Bidder/ Manufacturer should be submitted separately stating that they have not been blacklisted by any State Government / Central Government / PSU for any reason in the last three years and should be signed by an Officer competent and having the power of attorney (with Company stamp) to bind the bidding Firm / Manufacturer(s). The letter of undertaking should be submitted in Pre-qualification Bid.
6. Vendor should submit purchase order copies of Batteries respectively of the same make quoted by the vendor that they intend to supply. Proof to this extent should be submitted by authentic purchase orders and installation & service report from the organization where the materials are installed.

## Section C

**C1. Statement of important limits/ values related to bid**

Item	Description
EMD Schedule-I	<b>Rs. 1,00,000/- (by way of Demand Draft from any Nationalized Bank or by way of Irrevocable Bank Guarantee from any Nationalized Bank. DD/BG from other than Nationalized Banks will not be accepted)</b>
Bid Validity Period	90 days from the date of opening of bid
EMD Validity Period	45 days beyond bid validity period
Maintenance Period	3 years comprehensive onsite warranty.
Variation in quantities	±40%
Period for furnishing Performance security	Within 5 days from date of receipt of notification of award
Performance security value for schedule	5% of contract value for Schedule-I in favor of the Registrar Rajiv Gandhi University of Knowledge Technologies, Hyderabad, AP from any nationalized bank only.
Performance security validity period	60 days beyond warranty period for Schedule-I
Period for signing contract	Within 5 days from date of receipt of notification of award.
Warranty period	36 months from the date of successful installation of all goods of schedule-I
Up time %	97% calculated over 3 calendar months period. For the purpose of up time calculation, day will be counted of 12 hours duration -8:00 AM to 8:00 PM on all days.
Payment terms	Cumulative payment
On acceptance & successful installation	100% of contract value
LD for late deliveries	1% of the late delivered or deemed late delivered goods for one week or part there of 1.5% for 2 weeks or part there of 2% for 3 weeks or part thereof and so on maximum of 10%. If delay continues beyond the limit, contract is liable for cancellation.
Maximum LD for late deliveries	10% of value of late delivered or deemed late delivered goods
Penalty for failure to maintain during warranty or AMC	For every 1% reduction in up time from 97%, penalty will be 0.3% of equipment cost, which is down or deemed down as the case may be.
Conditional bids	Not acceptable and liable for rejection.
Placing work order	<ul style="list-style-type: none"> <li>➤ RGUKT will place order on identified successful bidder.</li> <li>➤ All the payments shall be made directly by RGUKT to the successful bidder as per the terms and conditions of RFP.</li> <li>➤ If decided RGUKT can split the order basing on the quoted price and service track record. The decision of RGUKT is final in this regard.</li> </ul>

**Section –D**  
**D Technical specification**  
**Schedule –I**  
**D.1.1. UPS Batteries**

**SPECIFICATIONS:**

Battery Type	Nominal Voltage (V)	20 H Rate Capacity (AH)	Length (mm)	Width (mm)	Height (mm)	Total Height (mm)	Weight (Kg)	Terminal Type
150 Ah		150	485	172	240	240	46.00	M8
200 Ah		200	552	238	218	223	65.00	M8

**Technical Features:**

SPECIFICATION	COMPLIANCE
Non-Spill able Sealed Construction	
Absorptive Glass Mat (AGM System)	
ABS (Acrylonitrile Butadiene Styrene)	
Container and cover	
Gas Recombination	
Maintenance - Free Operation	
Low Pressure Venting System	
Heavy- Duty Grids	
Low Self-Discharge - Long Shelf Life	
Wide Operating Temperature Range	
High Recovery Capability	
<b><u>Designed Life</u></b>	
Series Designed for float life of 7-10 years at an ambient temperature of 20°C / 68°F.	
<b><u>COMPLAINT STANDARDS</u></b>	
IEC 60896 PART 1 & 2	
BS 6290 - 4,	
Euro bat Guide - HIGH Performance	

**Note:- Prices need to be quoted separately per item.**



## Section E

### **E.1 Bidding procedure – Separate bid for each schedule:**

E.1. Offers should be made in **three** parts namely, “**Pre-qualification bid**”, “Technical bid” and “Financial bid” and in the format given in bid document. Each offer should be placed separately.

1. EMD details should be given in the “Pre-qualification bid”.
2. Tenders will be accepted only from those who have paid the tender document fee.
3. All correspondence should be with RGUKT contact person.
4. A complete set of bidding documents may be purchased by interested bidders from the RGUKT contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier’s cheque or certified cheque drawn in favor of “Registrar , Rajiv Gandhi University of Knowledge Technologies “ and payable at Hyderabad (India).

### **E.2. Pre-qualification bid:**

**It shall include the following information about the firm and/or its proposal.**

1. General information on the bidder’s company in Form P-1
2. Turn over details in relevant field in Form P-2A for Schedule-I
3. Turn over details of the product (Brand) offered in Form P-2B for Schedule-I
4. List of major customers in support of turnover in Form P-3
5. Details of service centers in AP in Form P-4
6. Certificates like ISO, Microsoft etc. in Form P-5 (Bidder’s format)
7. Manufacturer’s authorization to participate in bidding process apart from such other documents like authorization certificate for dealing in the products for which bid is submitted. (However this will not apply to Manufacturers) in Form P-6 (Bidder’s format)

### **E.3. Technical Bid:**

1. Deviation(s) to technical specification if any in Form T-1
2. Check list in Form T-2
3. Detailed technical documentation, reference to various industry standards to which the products / services included in vendor’s offer conform, and literature concerning the proposed solution in Form T-3 (Bidder’s format)
4. Other information, if any required in the bid document in Form T-4 (Bidder’s format)
5. As per Section A.4 details of proposed site engineers to be deployed should be furnished.

### **E.4. Financial bid:**

- a. The financial bid should provide cost calculations for 3 years warranty corresponding to Unit price of each item of the schedule-I in Form F-1 and Buyback price in Form-F2.

## Section F

### **Bid evaluation procedure:**

Bids would be evaluated for each schedule separately. Bidders should offer prices for all the items of Schedules and for the full quantity of an item of Schedule failing which such bid will not be considered. Technical bid documentation should be in the prescribed format. If a vendor has any comment to offer about the procedural aspects of this tender, it should be intimated to RGUKT and get clarification before submitting bid. Nothing will be entertained in this regard after the bid clarifying date. In case the schedule or procedure of tender processing is revised, the same shall be communicated by e-mail/Fax to all vendors who have paid the tender document fee.

### **F.1. Opening of bids.**

Immediately after the closing time, the Tender Committee shall open the pre-qualification bid, and list them for further evaluation. The Technical bids of only those bidders who qualify in the pre-qualification stage. The Financial bids of only those bidders will be opened who qualify in the Technical bid evaluation stage.

### **F.2. Pre-qualification bid documentation:**

The Pre-qualification bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, RGUKT may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in Pre-qualification bid documentation.

### **F.3. Technical bid documentation**

Technical bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the Product/ services offered, technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, RGUKT may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

### **F.4. Award Criterion**

Final choice of firm to execute the project shall be made on the basis of conformity to technical specifications, appropriateness of the product offered, capability of bidder to execute and service the project and appropriateness of financial offer from the point of view of cost-effectiveness over the entire maintenance period for the product/services.

**NOTE**

A complete set of bidding documents may be purchased by interested bidders from the RGUKT contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier's cheque or certified cheque drawn in favor of "Registrar, Rajiv Gandhi University of Knowledge Technologies " from any nationalized Bank payable at Hyderabad (India).