BID DOCUMENT

Open Competitive Bid (OCB)

For

Procurement of Dining Tables and Chairs

For Campuses at Constituent Institutes of Rajiv Gandhi University of Knowledge Technologies

Proprietary & Confidential

RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

Ground Floor, Vindhya C4 Building, IIIT-H,
HYDERABAD- 500 032

Phone: 040-23001830

Proprietary & Confidential

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News paper advertisement

Tender Notice



RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

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Sealed Tenders are invited for Providing and Supply of the following items for three RGUKT IIITs.

1. 250 Dining Tables and 1500 Chairs

Last date of submission of tender along with EMD/ BG as specified in the bid document is on 15-07-2011 before 04.00 P.M for the above.

Interested parties can collect the Tender document from the office of the RGUKT from 2-07-2011 to 14-07-2011 against payment of Rs. 5,000/- towards the cost of Tender document fee (non-refundable) through D.D. payable to REGISTRAR, RGUKT at Hyderabad. Further details visit our website www.rgukt.in

Date: 2-07-2011 Sd/Registrar,
RGUKT

Time schedule of various tender related events (Dining Tables and Chairs)

| Bid calling date | 2 -07 -2011 |
|-------------------------------|-------------------------------|
| Last date for sale of tender | 14 -07-2011 at 05:00 PM |
| document | |
| Bid closing date & time | 15-07-2011 at 04:00 PM |
| Technical Bid opening date & | 15-07-2011 at 04:30 PM |
| time | |
| Price bid opening date & time | 19-07-2011 at 04:30 PM |
| Bid Document fee | Rs.5,000/- |
| Reference No. | RGUKT/Tender/DT&C/P1/011/2011 |
| Contact person | Registrar, RGUKT |

Registrar RGUKT

TENDER FORM

Not transferable

Reference: No.RGUKT / Tender / DT & C / P1 / 011 / 2011 Dated: 2 -07-2011

Subject: Tender for providing 250 Dining Tables and 1500 Chairs for each of the three IIITs under RGUKT at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and RK Valley (YSR Dist)

Last date for submission of the TENDER AT HYDERABAD is 15 -07-2011 at 04:00 PM

Sir/Madam,

- A. RGUKT invites sealed tenders comprising technical bid and price bid separately from reputed Manufacturers to provide Dining Tables and Chairs for three IIITs under the RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and R K Valley (YSR Dist).
- B. The Tender form consists of 25 pages of which pages 01 to 16 are instructions and page No.17 is financial bid. The duly completed Technical Bid together with a copy of the bid document (this tender) signed on all pages should be kept in one sealed cover and the Price Bid should be kept in another sealed cover and both these sealed covers may be submitted in a sealed master envelope superscripted with "Tender for providing **Dining Tables and Chairs to** the three IIITs under the RGUKT. The last date for submission of TENDER is 15 **-07-2011** before 04.00 P.M.
- C. The Sealed Tenders shall be deposited in the Tender box kept in the office of Registrar, RGUKT up to 04.00 P.M on 15 -07-2011

RGUKT reserves the right to award the contract to one or more than one bidders.

For any clarification and further details on the above tender please contact Telephone No: 23001830 or Contact Person during office hours.

Thanking you

Yours faithfully,

Registrar, RGUKT

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

| Item | Description |
|--|--|
| Submission of Samples | One sample of each of the two items (Dining Table and Chairs) conforming to the specifications of tender to be submitted at the time of opening of technical bids. |
| EMD/ Bank Guarantee (BG) | Rs 1,00,000/- |
| Bid Validity Period | 60 days from the date of opening of commercial bid |
| EMD/ Bank Guarantee (BG) Validity Period | 60 days from the date of opening of commercial bid |
| Warranty Period | 5 Years comprehensive warranty. |
| Variation in quantities | +/- 40% |
| Period for furnishing performance Security | Within 10 days from date of receipt of award |
| Delivery Schedule | Bidder shall deliver the goods in one single lot within 30 days from the date of award of the contract. |
| Performance security value | 5% of contract value |
| Performance security validity period | One Year from award of contract |
| Period for signing the order Acceptance | Within 7 days from date of receipt of notification of award |

| Payment terms | |
|--|---|
| On delivery at user site | 95% of contract value, within 15 days of acceptance of material. Balance 5% will be paid over a period of 5 years @ rate of 1 % per year. Note: Acceptance of material will be only after receipt of Dining Tables and Chairs and after receipt of reports of technical tests on random samples confirming adherence to tender specifications. |
| Maximum Liquidated Damages for late deliveries | 3% for each week of delayed supply, maximum of 9%. If delay continues beyond two weeks, contract is liable for cancellation |

ELIGIBILITY CRITERIA

- 1. This bid is open to all firms within India who are eligible to do business under relevant Indian laws as in force at the time of bidding, subject to meeting the pre-qualification criterion.
- **2.** The Bidder should have a minimum Turnover of 50 Lakhs. During the n last financial year ending with March 2011.
- **3.** The bidder should supply order worth of Rs. 50.00Lakhs Dining tables and chairs executed to any Universities , Institutes or Government Departments/ under taking/public sectors in last financial year ending March 2011.
- **4.** The bidder should have ISO 9001:2008 certification for furniture.
- 5. He should furnish satisfactory performance certificate from the parties concerned to whom bulk supplies were affected, in case such supplies were made. RGUKT may contact any such parties to elicit details.
- **6.** Bidder should be registered under VAT Act/CST Act with the relevant State Sales Tax Authorities. He should furnish along with the bid document, the relevant VAT/CST Registration Document and PAN / TAN Card copies.
- 7. All bidders shall include the following information and documents with their tenders (in the Technical bid cover)
- **8.** Copies of original documents defining the constitution or legal statues, place of registration, and principal place of business of the bidding firm/entity; written power of attorney of the signatory of the Bid to commit the Bidder.
- 9. Machinery/equipment owned by the bidder and number of employees.
- **10.** Latest Income Tax Saral form / Returns filed
- 11. List of Present Clientele with contact address & telephone numbers

The bidders must submit all relevant documentary evidence to demonstrate their eligibility for considering their bid. The tenders received without the above documents will be rejected.

Requirement: The following Dining Tables and Chairs are required in the specifications mentioned here under for all the three IIITs under the RGUKT located at Basar (Adilabad), Nuzvid (Krishna), Idupulapaya (YSR)

Specifications Of Dining Table:-

- 1. Supplying Dining Table made of Stainless Steel tubular Section of 304 grade with dining table upto top of 16 to 18 mm thick. Polished granite (single piece) with overall size 1800 x 900 and of suggested shade to the shape with full round nosing & groove 2mm deep on all open edges as per desing.
- 2. The Dining table frame is of overall size 1600 x 700 mm fabricated with 40 x 40 square section of Stainless Steel 304 grade with 6 legs as detailed in the drawing having overall height of 730 mm (to Granite top). All the joints of the frame are to be true to line & shape and are to be welded using Stainless Steel welding rods to full contact length and are to be buffed & Polished to lacquer finish to present seamless finish.
- 3. The Granite top slab shall be fixed to the frame with proper adhesive.
- 4. The legs are to be provided with external type PVC bushes of 50 mm height and 3mm thick.
- 5. Rate shall inclusive of cost all materials, Labour, Taxes and other incidental including supplying to the site for finished item of work as per drawing.

Specification for Dining Chair:-

Supplying dining chairs with S.S.(202) grade 1.6 mm thick S.S.(202) grade tube of 25.4 mm dia for frame and injection moulded polyurethane monolithic plastics seat and back (L shaped) of size 505 mm length, 450 mm width and 400 mm height of standard company make. The moulded seat unit is to be fixed to the frame with sheet metal screws. The frame work is to be welded by arc welding using good quality electrodes confirming to IS-814 for full contact length and the joints are to be neatly buffed and polished to have a seamless finish. The legs are to be provided with external type PVC bushes of 50 mm height and of 3 mm thick. Rate shall inclusive of cost of all materials, labour, taxes and other incidental including supplying to the site for finished item of work as per drawing.

NOTE

A complete set of bidding documents may be purchased by interested bidders from the RGUKT contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier's cheque or certified cheque drawn in favor of "Registrar , Rajiv Gandhi University of Knowledge Technologies" and payable at Hyderabad (India).



