



February 11, 2019

Mr. Lakshmana Kanakala Rao

PERSONAL AND CONFIDENTIAL

**ENGINEERING TRAINEE OFFER LETTER FROM COGNITIVE MACHINES SOFTWARE SOLUTIONS
PRIVATE LIMITED, INDIA**

Congratulations, we at Cognitive Machines extend our warm welcome and invite you to be a part our team. We are delighted to offer you an Engineering Trainee opportunity with Cognitive Machines Software Solutions Private Limited for a duration of six months. Please note that your subsequent employment with the Company is subject to your satisfactory performance during the training period.

Terms and Pre-requisites

"**Company**" or "**Organization**" for all purposes shall mean Cognitive Machines Software Solutions Private Limited, Bangalore

1. PERSONAL INFORMATION

We expect you to be submit a personal information form containing you and your family details along with reference contacts. Your internship is contingent upon satisfactory reference and background checks including verification of your application materials, education and employment history.

If any information furnished by you in your application for internship or during the selection process is found at any time during your internship to be incorrect or false, and /or if you have suppressed material information regarding your qualifications and experience, the company may terminate your services without notice or compensation.

2. PROBATION

You will be on probation for a period of one month from the date of appointment. Your internship will be confirmed at the end of the period of probation by a letter of confirmation. In the event that your conduct or performance falls short of expectations, your service will be terminated without further expectation of probation or internship.

3. STIPEND

You will receive a monthly stipend of Rs 7,500 per month.



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4. NON-DISCLOSURE AGREEMENT

You shall not at any time disclose to anyone any information or knowledge or designs of the company. You will maintain the assets given to you at anytime by the company and ensure its safe keeping during your internship. You are expected to return all the assets to the company when your internship ceases.

During your internship with the company, you shall be subject to and have to abide by the rules and regulations stipulated by the company. All the work developed including source code, designs and patents developed during the tenure with the Company belongs to the Company.

5. TERMINATION NOTICE

At any point during your probation or internship, either you or the Company may terminate your service by giving the other party one week notice or payment in lieu of notice equivalent to one-week basic salary.

6. WORKING HOURS

Monday - Friday : 8.00 am - 5.00 pm
Lunch Time : 12.30 pm - 1.30 pm
Saturday, Sunday : Holidays

The Management reserves the right to revise the working hours to meet its operational requirements from time to time.



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Please submit the hard copies of following documents when you mail the document back to us

1. Photocopies of your 10th, 12th and highest educational qualifications (including mark sheets)
2. Three passport size photographs
3. Photocopy of your passport (indicating passport number, validity, address and age)
4. Proof of age and address if different from those mentioned in the passport or not having passport
5. Photocopy of PAN card
6. Company personal data form

We, once again extend a warm welcome to you . Kindly confirm your acceptance of the above conditions by signing the internship offer letter.

For Cognitive Machines Software Solutions Private Limited

For COGNITIVE MACHINES SOFTWARE
SOLUTIONS PRIVATE LIMITED

I,..... fully understand and accept the above appointment and the terms and conditions contained in this letter. My joining date will be February 18, 2019.

Signature:

Date: