

Dated: [November 11, 2016](#)

OFFER LETTER

To,
[Kinnera Kokkiligadda](#)
Roll No: [N110502](#)

!! Congratulations !! With reference to your application and subsequent discussions, we are pleased to offer you an appointment in our organization as:

Designation: “[Associate Software Engineer](#)” (Designation might change based on your performance after initial 3 months training – will put you into best suitable technology / role)

Your annual salary CTC (cost to company) would be [3.50](#) LPA. The break up details shall be made available with the appointment letter on your joining date.

Your place of work will be Alacriti Infosystems Pvt. Ltd., 8th floor, melange towers, patrika nagar, madhapur, Hyderabad – 500 081. Your services, based on job requirement, may however be transferred to any of our other office/location whether in existence or planned in the future, within India or abroad.

You will be under a probationary period for 6 months, during which your performance will be regularly reviewed. A detailed appointment letter outlining the terms and conditions of your appointment will be issued upon your joining.

You are required to join the company on or before [6th January 2017](#). If this presents any concern/s, please let us know at your earliest convenience on hr.india@alacriti.com (or) contact me on below number.

We look forward to your acceptance of this offer and to a mutually beneficial enduring relationship. I request that you sign a copy of this letter and return it.

On date of join, you are required to produce the following document copies: Identification document (ID proof), Address proof, Original marks sheet from SSC till highest education (if available by then), copy of PAN card (apply now, if you did not have PAN), 4 passport size photographs.

With Best Wishes

(This is a computer generated offer letter and hence no signature required right now)

Alacriti Infosystems Pvt. Ltd.,
Jagadish Babu Ch
HR Manager
+91 40 4261 7111