



A33, Level 2, Above Reliance Fresh Road no. 3, Film Nagar, Hyderabad, Telangana 500033.

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**Internship Offer with RAAN Nexus Business Centre Private Limited**

Date: - August 26, 2021

Reddi Kumar  
+91 9849696083  
reddi18599@gmail.com

**Dear Kumar,**

I am delighted & excited to welcome you to **RAAN Nexus Business Centre Private Limited** as a **Web Developer Intern**. At Nexus, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly *meaningful* internship experience with Nexus.

Your appointment will be governed by the terms and conditions presented in the **Annexure A**.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

Congratulations!

*B. Prasad*

Authorised Signatory

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**RAAN NEXUS BUSINESS CENTRE PRIVATE LIMITED**  
Registered address: 14-1-211/424, Parvath Nagar, Allapur, Borabanda, Balanagar,  
Rangareddi-500018  
CIN: U74999TG2019PTC131735  
Phn: +91 -9908865714, Email: info@nexusbc.in  
Website: www.nexusbc.in



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#### Annexure A

You shall be governed by the following terms and conditions of service during your internship with **RAAN Nexus Business Centre Private Limited**, and those may be amended from time to time.

1. You are being hired as a **Web Developer Intern** and **Prasad** would be your Reporting Manager and Mentor during the internship. As a **Web Developer Intern**, you would be responsible for tasks and responsibilities as discussed.
2. Your date of joining is **28-09-2021** and the duration of the internship would be **6 months**. During this time, you are expected to devote your time and efforts solely to RAAN Nexus Business Centre Private Limited work. You are also required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly.
3. You will be working from our Film Nagar office for the duration of this internship, your working days will be from Monday to Saturday **10AM to 6PM**, and Sunday is a holiday. There will be catch ups scheduled with your mentor to discuss work progress and overall internship experience at regular intervals.
4. All the work that you will produce at or in relation to Nexus will be the intellectual property of RAAN Nexus Business Centre Private Limited. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.
5. **We take data privacy and security very seriously** and to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. RAAN Nexus Business Centre Private Limited operates on **zero tolerance** principle with regard to any breach of data security guidelines. At the completion of the internship, you are expected to hand over all RAAN Nexus Business Centre Private Limited work/data stored on your Personal Computer to your mentor and delete the same from your machine.
6. During the appointment period you shall not engage yourselves directly or indirectly or in any capacity in any other organization (other than your college). In the event of breach of this condition, this appointment is liable to be terminated forthwith by the company. In addition, you shall be liable to pay liquidated damages to the Company of an extent estimated by the Company.

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7. Under normal circumstances either the company or you may terminate this association by providing a notice of 30 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in-disciplinary behaviors.
8. You are expected to conduct yourself with utmost professionalism in dealing with your mentor, team members, colleagues, clients and customers and treat everyone with due respect.
9. **RAAN Nexus Business Centre Private Limited** is a startup and we love people who like to go beyond the normal call of duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard work – and expect appreciation & rewards to follow.
10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.
11. Have fun at what you do and do the right thing – both the principles are core of what **RAAN Nexus Business Centre Private Limited** stands for and we expect you to imbibe them in your day-to-day actions and continuously challenge us if we are falling short of expectations on either of them.
12. You will be provided 15,000/- as stipend for the period as mentioned in Point #2

I have negotiated, agreed, read and understood all the terms and conditions of this Internship letter as well as Annexure hereto and affix my signature in complete acceptance of the terms of the letter.

Date:28-08-2021

Place: Hyderabad

Reddi Kumar  
Full Name

*R. Kumar*

Signature

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