



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES
ANDHRA PRADESH**

Accredited by 'NAAC' with 'B+' Grade

(Established through Act No.18 of 2008 by the Govt. of Andhra Pradesh and recognized as per Section 2(f), 12(B) of UGC Act, 1956)

Head Office: RGUKT RK Valley Campus, YSR District - 516330

Camp Office: RGUKT Nuzvid Campus, Eluru District - 521202

Proforma for promotion under Career Advancement Scheme,

AICTE REGULATIONS – 2019.

(In accordance with AICTE Notification No. F.No.61-1/RIFD/7th CPC/2016-17, dated: 1st March, 2019 related to Engineering & Technology/Pharmacy/Management).

Application for promotion from Academic Level __ to Academic Level __

Assistant Professor (Academic Level 10 to Academic Level 11 [Senior])
 Assistant Professor (Academic Level 11 [Senior] to Academic Level 12 [Selection Grade])
 Assistant Professor (Academic Level 12 [Selection Grade] to Associate Professor (Academic Level 13A))
 Associate Professor (Academic Level 13A) to Professor (Academic Level 14)
 Professor (Academic Level 14) to Senior Professor (Academic Level 15)
 (Please indicate whichever is applicable)

PART-A: GENERAL INFORMATION

1	Name (in Block letters)	:	
2	Department & Collage	:	
3	Date of Birth	:	
4	Caste((Whether belongs to SC / ST / BC / PH))	:	
5	Date of appointment in University service	:	
6	Present Designation and Pay Band with Academic Grade Pay	:	
7	Date of last Promotion / Appointment with stage	:	
8	Position / Level for which applied	:	
9	Date of eligibility (Proposed by the applicant)		Acad. Level - Date:
10	Assessment period	:	
11	Address for communication (with pin code)	:	
	Phone Numbers	:	
	Mobile	:	
	Email	:	
12	Academic Qualifications (copies of certificates to be enclosed)		
	Examinations	Name of the Board/ University	Year of passing
			Percentage of marks obtained
			Division/ Class/ Grade
			Subject
			Title of the Thesis for M.Tech/ M.Phil/ Ph.D
			Proof (Enclose & Page No.)

	High School/ Matric							
	Intermediate							
	Under Graduate							
	Post Graduate							
	M.Phil							
	Ph.D.							
	Other examinations if any							
13	Details of Service							
	Designation	Name of the Employer	Date of		Salary with Grade	Reason for Leaving	Proof (Enclos e & Page No.)	
			Joining	Leaving				
14	Period of teaching experience:							
	Classes	Years				Total years	Proof (Enclos e & Page No.)	
		From	To					
	U.G Classes							
	P.G Classes							
	Research experience excluding years spent in M.Phil/Ph.D.(in years)							
15 (a)	Details of Faculty Development Programme (FDP) in the relevant area out of which at least one of the FDP shall be in advanced pedagogy recognised by AICTE/UGC/TEQIP/NITTTR/PMMMNMTT/IISc/IIT/University/ Government/DTE/Board of Technical Education/ CoA/IIA/SPA/ITPI/NRCs/ARPIT research organization/other institute of National Importance/Design Studio attended/Academic Staff College (UGC-HRDC) Orientation/Refresher Courses etc.							
	Attended							
	Name of the Course	Place		Duration		Sponsoring Agency	Proof (Enclos e & Page No.)	
	Conducted/Organized							
	Name of the Course	Place		Duration		Sponsoring Agency	Proof (Enclos e & Page No.)	

										No.)
15 (b)	Details of MOOCs courses with E-Certification by NPTEL-AICTE attended:									
	Name of the Course			Place		Duration		Sponsoring Agency		Proof (Enclose & Page No.)
15 (c)	Details of Industrial Training/Professional Training completed:									
	Name of the Course			Place		Duration		Sponsoring Agency		Proof (Enclose & Page No.)
16	Details of research publications of peer-reviewed/SCI Journals/UGC/AICTE approved list of journals									
	S. No.	Title with pages No.s	Journal name with month & Year of publications	ISSN/ISBN No. etc	Whether peer reviewed Y/N	S.No. of the UGC listed. Journal with year	No. of Co-authors	Whether you are the main author	International or National or State	Proof(Enclose & Page No.)
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
17	Evidence of actively involved in guiding of Ph.D. Scholars									
	S.No.	Name of the student/Scholar				Hall Ticket No.			Proof(Enclose & Page No.)	
18	Major or minor research project sponsored by National or International agencies.									
	S.No.	Title of the Research Project	Org./ Agency Name	Minor or Major	Period (From to)	Grant/ Amount Mobilized (Rs. In Lakh)	National/ International	Ongoing/ Completed	Proof(Enclose & Page No.)	
19	Details of patents awarded									
	S.N	Academic Year	Title of the patent					Patent No	Year of	

	O					award
20	Details of MOOCs courses developed on national platform					
	S.N O	Academic Year	Duration	Date of start	Plat form	Sponsoring agency
21	Please give details of any other credential, significant contributions, awards, received, etc. not mentioned earlier.					
	S.N O	Particulars (Mention Year, value, etc. where relevant)				

Note: The Candidate may increase number of rows/ adjust columns/use extra sheets in prescribed format, wherever required.

Calculation of Credit Points (Calculation of 360 degree)

Name	
Present Position	
Academic Year	
Teaching - Process	

A. Teaching Process (Max. Points 25)

S.No.	Semester (I/II-Acad. Year)	Course Code/Name	No. of Schedule classes(a)	No. of actually held classes(b)	Point	Enclosure no.
1						
2						

Points Earned = No of actually held classes / No. of scheduled classes (b/a) = _____

B. Students' feedback (Max. Points 25)

S.No.	Semester (I/II-Acad. Year)	Course Code/Name	Average student feedback on the scale of 25	Enclosure no.
1				
2				

C. Departmental Activities (Max. Points 20)

S.No.	Semester (I/II-Acad. Year)	Activity	Credit Point	Criteria	Enclosure no.
1					
2					

D. Institute Activities (Max. Points 10)

S.No.	Semester (I/II-Acad. Year)	Activity	Credit Point	Criteria	Enclosure no.
1					
2					

E. ACR maintained at Institute level (Max. Points 10)

S.No.	Semester (I/II-Acad. Year)	Activity	Credit Point	Criteria	Enclosure no.
1					
2					

F. Contribution to Society (Max. Points 10)

S.No.	Semester (I/II-Acad. Year)	Activity	Credit Point	Criteria	Enclosure no.
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	Year)				
1					
2					

Summary			
Summary	Academic	Academic	Academic Year
	1	2	3
A. Teaching Process (Max. Points 25)			
B. Students' feedback (Max. Points 25)			
C. Departmental Activities (Max. Points 20)			
D. Institute Activities (Max. Points 10)			
E. ACR(Max. Points 10)			
F. Contribution to Society (Max. Points 10)			
Total (Max. Points 100)			
Total on 10 Point scale			

LIST OF ENCLOSURES:

(Please attach self-certified copies of certificates, sanctioned orders, papers, etc.,wherever necessary)

1	
2	
3	
4	

I certify that the information provided is correct as per records enclosed.

Date :

Place :

Signature & Designation of the Applicant

It is certified that, he/she has been working as Assistant Professor/Associate Professor/Professor in the Department of _____ since _____

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

Head of the Institution

