

Date:/...../.....

Place: RK Valley.

CERTIFICATE OF SATISFACTION

Sub: Certificate of satisfaction for equipment or material purchased- Regd.

The following are the details of the purchase made based on the indent/letter dated:/...../..... This is a certificate of satisfaction for the same.

(To be filled by the Head of the Department/Purchasing Authority)

Purchase Order/Work Order No:

.....

Name of Equipment or Material Purchased:

Purpose of Equipment or Material purchase:

Name of purchasing Department/Committee:

Remarks on satisfaction with Equipment purchased:

Date of material/equipment receipt:

(To be filled by the Administrative Office)

Total cost of the Equipment or Material purchased:

Amount paid in advance (if any):

Remaining amount to be paid (if any):

Name:

Designation:

Signature: