

BID DOCUMENT

Open Competitive Bid (OCB)

For

Supply of Mattresses with Pillow

**For students at each of three campuses of
Rajiv Gandhi University of Knowledge
Technologies**

Proprietary & Confidential



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE
TECHNOLOGIES**

Ground Floor, Vindhya C4 Building,

IIT-H Campus, Gachibowli

HYDERABAD- 500 032

Phone: 040-23001830

Proprietary & Confidential

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Web Tender Document (Mattress)

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News paper advertisement

Short-Tender Notice

	<p>RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES</p> <p>Ground Floor, Vindhya C4 Building, IIIT-H campus, Gachibowli, HYDERABAD- 500 032</p> <p>Phone: 040-23001830</p>
<p>Sealed Tenders are hereby invited from reputed Manufacturers or Authorised Dealers/Suppliers for supply of Mattresses with Pillow (4000 No's) to three campuses of RGUKT located at Basar (Adilabad District), Nuzvid (Krishna District and RK Valley (YSR Kadapa District):</p>	
<p>Last date of submission of tender along with EMD as specified in the bid document is on 30.07.2012 before 4.00 pm.</p>	
<p>Interested parties can collect the Tender document from the office of the RGUKT from 19.07.2012 to 28.07.2012 against payment of Rs. 5,000/- towards the cost of Tender document fee (non-refundable) through D.D. from any Nationalized Bank, payable to REGISTRAR, RGUKT at Hyderabad. For further details, visit our website www.rgukt.in</p>	
<p>Date: 19.07.2012</p>	<p>Sd/- Registrar</p>

Time schedule of tender related events

(Mattress)

Bid calling date	19.07.2012
Sale of document	19.07.2012 to 28.07.2012 during office hours
Bid closing date/time	30.07.2012 at 4:00 P.M.
Technical Bid opening date/time	30.07.2012 at 04:30 P.M.
Price Bid opening	31.07.2012 at 04:30 P.M
Bid Document fee	Rs. 5000/- (By way of DD from any Nationalized Bank)
Contact person	Registrar, RGUKT
Reference No	RGUKT/Proc/Mattress/RT 06/2012

Registrar
RGUKT

Web Tender Document (Mattress)

TENDER FORM

Not transferable

Reference: No. RGUKT/Proc/Mattress/RT 06/2012

Dated: 19.07.2012

Subject: Tender for supply of (4000) Mattress with pillow to three campuses of RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and RK Valley (YSR Kadapa Dist).

Last date for submission of TENDER AT HYDERABAD is 30.07.2012 up to 04.00 pm.

Dear Sir/Madam,

- A. RGUKT invites sealed tenders comprising technical bid and price bid separately from reputed Manufacturers or authorized dealers/ suppliers to provide Mattress with pillow to the students at the three campuses of RGUKT located at Basara (Adilabad Dist), Nuzvid (Krishna Dist) and R K Valley (YSR Kadapa Dist).
- B. The Tender form consists of 27 pages of which pages 7 to 17 are instructions and page No 18 is financial bid. The duly completed Technical Bid together with a copy of the bid document (this tender), serially numbered and signed on all pages and the Price Bid should be kept in separate sealed covers and these sealed covers may be submitted in a sealed master envelope superscripted with "Tender for supply of Mattresses to the students of IIITs under the RGUKT. The last date for submission of TENDER is **30.07.2012 before 04:00 pm**. Both the technical and financial bid documents must be serially numbered on the right side top of the pages.
- C. The Sealed Tenders shall be dropped in the Tender box kept in the office of Registrar, RGUKT up to **04:00 PM** on 30.07.2012

RGUKT reserves the right to award the contract to one or more than one tenderers.

For any clarification and further details on the above tender please contact on Telephone No: 23001830 or Contact Officer Concerned during office hours.

Thanking you

Yours faithfully,

Registrar, RGUKT

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Item	Description
Submission of Samples	One sample of mattress and pillow conforming to the specifications mentioned in the tender to be submitted at the time of opening of technical bid.
Earnest Money Deposit (EMD)	Rs.2,00,000/- by way of Demand Draft from any Nationalised Bank or by way of Irrevocable Bank Guarantee from any Nationalised Bank. DD/BG from other than Nationalised Banks will not be accepted
Bid Validity Period	365 days from the date of opening of Financial bid
EMD/ BANK GUARANTEE (BG) Validity Period	90 days from the date of opening of Financial bid
Warranty Period	24 months from the date of supply and acceptance of the material
Variation in quantities	± 40% of ordered quantity
Time allowed for furnishing Performance Security	Within 10 days from date of receipt of award
Delivery Schedule	Bidder shall deliver the goods in one single lot within 30 days from the date of award of the contract.
Performance security value	3% of contract value by way of Irrevocable Bank Guarantee from any Nationalised Bank
Performance Security validity period	24 months from supply and acceptance of the material
Period for signing the order Acceptance	Within 7 days from date of receipt of notification of award
Payment terms	
On delivery at user site	95% of contract value, within 15 days of acceptance of material. Balance 5% within 2 months from the date of acceptance of material. Note: Acceptance of material will be only after receipt of mattress with pillow whenever required and after receipt of reports of technical tests on random samples confirming adherence to tender specifications.
Maximum Liquidated Damages for late deliveries	3% for each week of delayed supply, maximum of 9%. If delay continues beyond three weeks, contract is liable for cancellation

ELIGIBILITY CRITERIA

1. This bid is open to all firms within India who are eligible to do business under relevant Indian laws as in force at the time of bidding, subject to meeting the pre-qualification criterion.
2. The bidder should have adequate experience in supply of such materials as required in the tender. Bidder should furnish proof of having supplied Subject materials as required in the tender in the financial year ending 31st March 2012 to the tune of at least **Rs.1.00 Crore**. **A Certificate indicating the Turn Over value details (in Rupees) of subject material, during the financial year 2011-12 (for the year ending 31.3.2012) from a Firm of Chartered Accountants must be enclosed (in original) as a proof for Turnover. The Turn Over of the Subject Material must be separately indicated in the certificate.**
3. The bidder should have ISO 9001:2008 certification for furniture.
4. He should furnish satisfactory Performance Certificate from the parties concerned to whom bulk supplies were affected, in case such supplies were made. RGUKT may contact any such parties to elicit details.
5. Bidder should be a Registered Vendor under VAT Act/CST Act with the relevant State Sales Tax Authorities and should furnish along with the bid document, copies of the relevant VAT/CST Registration Document and PAN / TAN Card copies.
6. The bidder shall furnish the following information and documents with the tenders.
 - 6.1. Copies of documents defining the constitution or legal status, place of registration, and principal place of business of the bidding firm/entity; written power of attorney of the signatory of the Bid to commit the Bidder.
 - 6.2. List of Machinery/equipment owned by the bidder and number of employees employed in the firm/company.
 - 6.3. Copy of Latest Income Tax Return and VAT/CST Return filed
 - 6.4. List of Present Clientele with contact address & telephone numbers

The bidders must submit all relevant documentary evidence to demonstrate their eligibility for considering their bid. **The tenders received without the above documents will be rejected.**

Technical Specifications of the Mattress & Pillow

Mattress:

- a) To fit the student cot, as a sleeping medium.
- b) Overall Dimensions: 1800mm x 900mm x 100mm
- c) Rubberized Coir Plate as per IS:8391 - 76mm thickness, 80 density.
- d) Foam Sheet (28D or more) as per IS:7933 - 26mm thickness
- e) Standard Cover of tapestry cotton fabric (130 gsm) in pastel shades.
- f) Side walls in 6mm side walling of Hitlon on all the sides of mattress including piping.
- g) Construction: as per Indian Standard
- h) RGUKT logo

Pillow:

- a) Standard Fibre Pillow
- b) Dimensions: 609mm x 406mm
- c) Standard cover of tapestry cotton fabric (130 gsm) in pastel shades
- d) Weight: 600 gms

Requirement

S.No	Particulars	Quantity
1	Mattress with pillow	4000

NOTE

A complete set of bidding documents may be purchased by interested bidders from the RGUKT contact person upon payment of the bid document price which is non-refundable. Payment of bid document price should be by demand draft / cashier's cheque or certified cheque drawn in favor of "Registrar , Rajiv Gandhi University of Knowledge Technologies " and payable at Hyderabad (India).